

PINNACLE CHARTER SCHOOL
BOARD OF TRUSTEES
WORKSHOP/BUSINESS MEETING óMINUTES
MONDAY SEPTEMBER 19 2011 ó 6:00PM
Pinnacle Charter School Room 147 (Science Room)
115 Ash Street Buffalo NY 14204

1.0 Call to Order 6:14PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as "present" at the point in this agenda at which they arrive.)

Fenice Boyd	<u> x </u>	Broderick Cason	<u> ABS </u>	Charles Edwards	<u> ABS </u>
Linda Gordon	<u> x </u>	Dennis Horrigan	<u> x </u>	Stephen Phelps	<u> x </u>
Richard Stanton	<u> x </u>	Julie Varner	<u> x </u>		

Attendance – School Administrators

Linda Marszalek	<u> x </u>	Sarah Infante	<u> ABS </u>
Julie Davis	<u> x </u>	Lisa Rogers	<u> x </u>

Attendance – Guests

Karen Burhans	<u> ABS </u>	Todd Salansky	<u> ABS </u>
Mike Olsen	<u> x </u>	Dr. O'Neil	<u> x </u>

2.0 **AMENDMENTS** or adjustments to the agenda by the Board Members

3.0 **PRIVILEGE OF THE FLOOR**

4.0 **OLD BUSINESS**

Salary criteria and Performance Goals

5.0 **ACCEPTANCE OF PREVIOUS MINUTES**

5.1 **RESOLVED**, that the minutes from August 29, 2011 meeting are adopted as presented based on one revision.

Moved by	<u> Dennis </u>	Seconded by	<u> Stephen </u>	Vote	<u> 6-0 </u>
	<u> Horrigan </u>		<u> Phelps </u>		

6.0 **PERSONNEL** ó Administration, Teaching and Support Staff

- 6.1 **Resignations** - None
- 6.2 **Leave(s) of Absence Without Reimbursement** - None
- 6.3 **Transfers** - None
- 6.4 **Position Control and Job Description** - None
- 6.5 **Appointments**

6.5.1 **RESOLVED** upon the recommendation of the Chief Academic Officer, the Board of Trustees approves the following individuals as appointed to the position of School Nurse.

Name: Faye Pietrak
Title: School Nurse
Salary: \$25.00 per hour as needed
Title: Day to Day
Appointment: 9/1/11-8/31/2012
Effective: 9/1/2011
Remarks: Substitute for Nurse and additional support to full time nurse (approximately 2 half days per week)

6.5.2 Name: Kimberly Adams
Title: School Nurse
Salary: \$38,000.00 Annually for 10 Months (adjusted to \$32,348.42)
Title: Probationary
FTE 1.00 (10 month)
Appointment: 10/11/11- 8/31/2012
Effective: 9/20/2011
Remarks: Filling a vacancy.

6.5.3 **RESOLVED** upon the recommendation of the Chief Academic Officer, the Board of Trustees approves the following Front Office Candidate

Name: Robin Nellis
Title: Administrative Assistant
Salary: \$32,718.00 Annually for 12 Months (adjusted to \$24,538.50)
Title: Probationary
FTE .75 (12 month)
Appointment: 9/20/11- 8/31/2012
Effective: 9/20/2011
Remarks: Vacancy as result of position created at August, 2011 Board Meeting

6.5.4 **RESOLVED** upon the recommendation of the Chief Academic Officer, the Board of Trustees approves the following Teacher Assistants

Name: Scott Reimann
Title: Teacher Assistant
Salary: \$25,000.00
Title: Probationary
FTE 1.00 (10 month)
Appointment: 9/1/11- 8/31/2012
Effective: 9/1/2011
Remarks: Vacancy due to a newly created position.

Name: Megan Shaver
Title: Teacher Assistant
Salary: \$25,000.00
Title: Probationary
FTE 1.00 (10 month)
Appointment: 9/1/11- 8/31/2012
Effective: 9/1/2011
Remarks: Vacancy due to a newly created position.

Name: Jamie Kain
Title: Teacher Assistant
Salary: \$25,000.00
Title: Probationary
FTE 1.00 (10 month)
Appointment: 9/1/11- 8/31/2012
Effective: 9/1/2011
Remarks: Vacancy due to a newly created position.

Moved by Dennis Horrigan Seconded by Richard Stanton Vote 6-0

6.6 **Salary Changes**

6.6.1 **RESOLVED** upon the recommendation of the Chief Academic Officer, the Board of Trustees approves the following increase in Substitute Teacher daily rate of pay from \$90.00 to \$105.00 per day.

Moved by Stephen Phelps Seconded by Richard Stanton Vote 6-0

7.0 **CAO Report**

- 7.1 Charter Renewal Update
- 7.2 Enrollment

10.0 **EXECUTIVE SESSION**

10.1 Legal Matter

10.2 Personnel Matter

11.0 **ADJOURNMENT**

8:03PM Meeting adjourned.

Moved by	Dennis	Seconded by	Stephen	Vote	5-0
	<u>Horrigan</u>		<u>Phelps</u>		<u>1 Absent</u>